



New York City District Council of Carpenters

BENEFIT FUNDS

How to Check your Work History Using the NYCDCC Benefit Funds' Website

1. Go to www.nyccbf.org.
2. Click the “Member Log-In” button located on the top right corner of the screen.
3. Log into the website using your Username (UBC #) and Password. (*If you are having trouble logging into your account or you have not received an initial Username and Password, please contact Member Services for assistance.*)
4. Check the box agreeing to the terms of the website and click “Continue.”
5. After you agree to the website terms, select the “View Work History PDF” option, then click “Continue.”
6. Once you get to the “Work History” page, enter the date range for which you would like to view your work history, or leave it blank for the entire work history, then click “Submit.”
7. You will then see a printable PDF version of your work history. At this point, you can simply view your hours on the website, or you can print them out for future reference using the PDF print option on the top right corner of your screen.