

New York City District Council of Carpenters BENEFIT FUNDS

395 Hudson Street New York, N.Y. 10014 Telephone: (212) 366-7300 Fax: (212) 366-7444

Union Resources and Benefits Administration Network

Online Member Portal Instructions



Union Resources and Benefits Administration Network

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Logging In

URBAN Website Link: https://nyccbf.com/

Once you are at the NYCCBF website, click on the "Member Log-In" button on the top right hand side of the website. (Shown below)



Prior to your first time using the website, you will receive a letter from the Fund Office containing your temporary password. The temporary password is system generated, and is visible until it is changed by the member. Your username will be your UBC number that starts with either a U or N. For example, a member with the UBC number of U12345678 would have a username of U12345678. Once you have your account information ready, you may begin to use the website.

To log-in, please type your username which begins with either a U or N, followed by 8 digits and temporary password into the provided fields and click on the *Login* button.

Login Here

Please Enter your credentials below to login.

Username

Password

LOGIN

Your username is a unique ID number. For those of you with a UBC number, please use that number. For those that don't have a UBC number, please use the unique ID number provided by the Benefit Funds.

Your initial password was provided by the Benefit Funds.

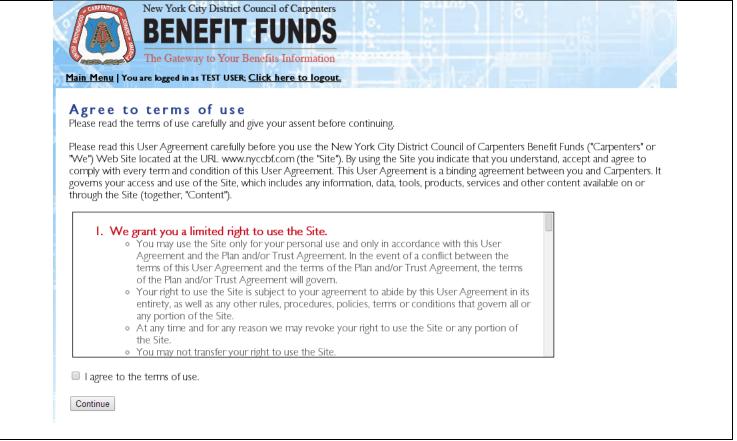
When you login for the first time you will be required to change your password.

Forgot Your Password? Click Here

Please note: Your user name and password are case sensitive and must be typed in exactly as specified by the Fund Office.

Agreeing to Terms of Use

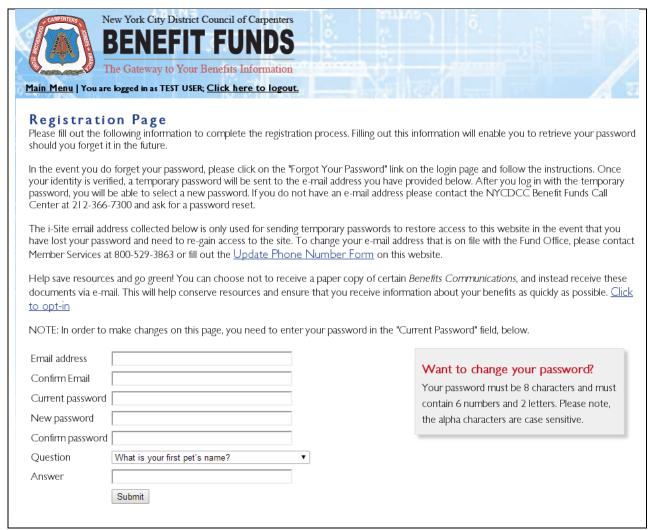
Prior to returning to the Main Menu, you will be required to read and agree to the displayed terms of use on the screen. You will be required to agree to the terms of use every time that you log into the website. After you have read the terms of use, please click on the box next to "I agree to the terms of use" and then click on the *Continue* button.



Please note: For a full copy of the terms of use, refer to page 32.

Changing Your Password

After accepting the Terms of Use, you will be directed to the "Registration Page" screen. Please fill out the designated fields in order to change your temporary password to a password that falls under the requirements. Your new password can be any combination of 6 numbers and two letters. (E.g. 12A3B456) When you have completed the fields, please click on the *Submit* button.



Please note: You may change your password at any time by clicking on the "Change Profile" option on the Main Menu. You will then be directed to the screen above.

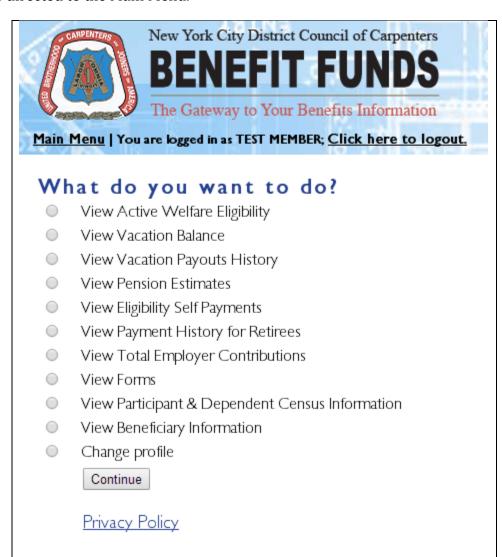
After clicking on the *Submit* button, you will be directed to a new screen that states that your password has been changed. You should now click on the link to return to your home page (i.e. the Main Menu).

Your profile change was accepted.

Click here to return to the Main Menu

Main Menu

You will now be directed to the Main Menu.



You have several options to choose from:

- O **View Active Welfare Eligibility**: Choose this option if you would like to view your Eligibility Status. You will be able to see whether or not you currently are eligible and how many hours you have banked. If you are a retiree you can access your Retiree Eligibility History here as well.
- O **View Vacation Balance:** Choose this option if you would like to view your Quarterly Hours and the next Projected Payment amount.
- O **View Vacation Payouts History**: Choose this option if you would like to view your Vacation Payouts History and associated Vacation Fund Contributions.
- O **View Pension Estimates**: Choose this option if you would like to view a calculated estimate of your Pension.
- O **Eligibility Self Payments:** Choose this option if you would like to view COBRA, Retiree Premiums, Self-Payments/Buying Hours or All Eligibility Self-Payments.
- O **View Payment History for Retirees:** Choose this option to display your Payment History if you are a retiree.
- O **View Total Employer Contributions**: Choose this option to view your Total Employer Contributions History.
- O **View Forms**: Choose this option to view all forms available to download, fill out, and mail to the Fund Office.
- O **View Participant & Dependent Census Information:** Choose this option if you would like to view Census information for you and/or dependents on file. You can also change your phone number on file and change your Mail/Email preference.
- O **View Beneficiary Information:** Choose this option if you would like to view the Beneficiary Information on file.
- O **Change Profile**: Choose this option to change your login password, set your email, set your security question.

View Active Welfare Eligibility

To view your Active Welfare Eligibility or Retiree Eligibility History (If you are a retiree), please select the "View Active Welfare Eligibility" option on the Main Menu and click on the *Continue* button.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

You will then be presented with the Active Welfare Eligibility page. It consists of the Eligible From, Eligible Through, Status, Start Bank, Hours Used, Bank Balance, Hours World, Next Bank, and Buy-In Hours.

View Active Welfare Eligibility

This information is based on current data as of 2/11/2014 15:59 PM and subject to change.

Retiree? Click here to view your Retiree Eligibility History.

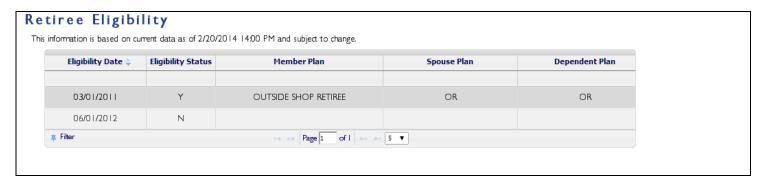
Eligible From 🐤	Eligible Through	Status	Start Bank	Hours Used	Bank Balance	Hours Worked	Next Bank	Buy-In Hours
All ▼	All ▼							
01/01/2015	01/31/2015	ELIGIBLE	250.00	250.00	0.00	00.0	00.0	0.00
10/01/2014	12/31/2014	ELIGIBLE	500.00	250.00	250.00	00.0	250.00	0.00
07/01/2014	09/30/2014	ELIGIBLE	750.00	250.00	500.00	00.0	500.00	0.00
04/01/2014	06/30/2014	ELIGIBLE	00.1001	250.00	751.00	00.0	750.00	0.00
01/01/2014	03/31/2014	ELIGIBLE	1196.00	250.00	946.00	251.00	00.1001	0.00
10/01/2013	12/31/2013	ELIGIBLE	1171.00	250.00	921.00	446.00	1196.00	00.0
07/01/2013	09/30/2013	ELIGIBLE	918.00	250.00	00.866	503.00	1171.00	0.00

Please note: The current period will be highlighted.

Definitions -

- Eligible From & Eligible Through is the benefit period in which you are either eligible or not.
- Status States whether or not you are eligible for benefits.
- Start Bank Accumulated bank hours at the start of the benefit period.
- Hours Used These are the hours used to gain Health & Welfare coverage for the benefit period.
- Bank Balance The bank balance is the difference between the Start Bank and the Hours Used.
- Next Bank Hours carried forward to the next benefit period. This is the sum of the Bank Balance and Hours Worked.
- Buy-In Hours Amount of hours that the participant paid to gain eligibility. This is only applicable for a participant who self pays and cannot exceed 50 hours for a single benefit period.

Clicking on *Retiree? Click here to view your Retiree Eligibility History* will present you with your eligibility history if you are a retiree as shown below.



Definitions -

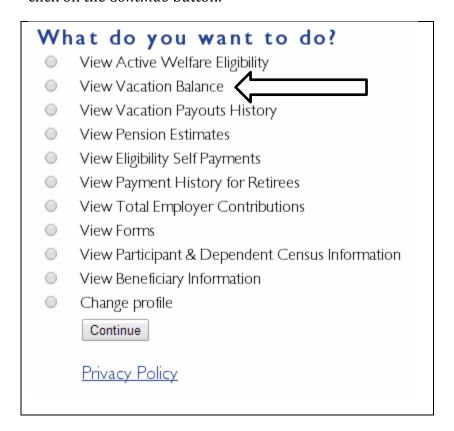
- Eligibility Date The date of the status change
- Eligibility Status options include Y for free coverage, N for ineligible or S for retiree self-payment. If the retiree is setup with a self-pay eligibility status, the payments are records in the Cobra/Self Pay maintenance program (previously described). Entering a self-payment for retiree coverage is the same as entering a self-payment for active coverage. The only difference is the employer selected.
- Member Plan: the H&W plan under which the participant is eligible. The following are valid retiree H&W plans:
 - Outside Construction Shop Employment
 - o OR Retiree
 - o ORM Retiree with Medicare
 - o ORD Retiree Disability
 - o ORMD Retiree Disability with Medicare
 - o ORS Retiree Surviving Dependents
 - o ORMS Retiree Surviving Dependents with Medicare

Permanent Employees

- o PR Retiree
- o PRM Retiree with Medicare
- PRD Retiree Disability
- o PRMD Retiree Disability with Medicare
- o PRS Retiree Surviving Dependents
- o PRMS Retiree Surviving Dependents with Medicare
- Spouse Plan The H&W plan under which the spouse is eligible. The spouse plan may or may not be the same as the participant's plan.
- Dep. Plan The H&W plan under which the additional dependents are eligible.
 - Plan NC represents no coverage.

View Vacation Balance

To view your Vacation Balance, please select the "View Vacation Balance" option on the Main Menu and click on the *Continue* button.



You will then be presented with the Vacation Balance page. It consists of the quarterly hours (based on what quarter we are currently in) and the projected payment for the current distribution period.

Vacation Balance

This information is based on current data as of 3/10/2014 10:57 AM and subject to change.

Hours Contributed to Next Vacation Check

396.00

Projected Payment of Next Vacation Check

2811.60

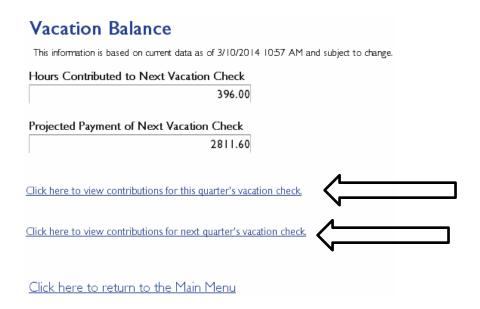
Click here to view contributions for this quarter's vacation check.

Click here to view contributions for next quarter's vacation check.

Click here to return to the Main Menu

Definitions -

- Quarter Hours The amount of hours eligible for distribution in the current distribution period. Depending on the current quarter, the field name may change (1st, 2nd, 3rd, etc)
- Projected Payment The projected contribution amount to be paid out during a certain quarter. The month will change depending on the current month. (In January, February or March, March will be displayed. April, May or June, will display June and so on)



Clicking on either "View contributions for next quarter's vacation check" or "View Contributions for next quarter's vacation check" will present you with another grid display of contributions associated with the displayed check amount. (Shown below)

Current Quarter Payment - Vacation Contributions

This information is based on current data as of 3/10/2014 1058 AM and subject to change.

Period Ending 🐤	Employer	Reg Hours	Rate	Contribution
All T				
01/07/2014		4.00	7.1000	\$28.40
01/07/2014		3.00	7.1000	\$21.30
01/07/2014		18.00	7.1000	\$127.80
	Total:	25.00		\$177.50
# Fher	re or Pag	ye 2 of 2 ⇒> ⇒: 20 ▼		View 21 - 23 of 23

Click here to return your Vacation Balance Detail.

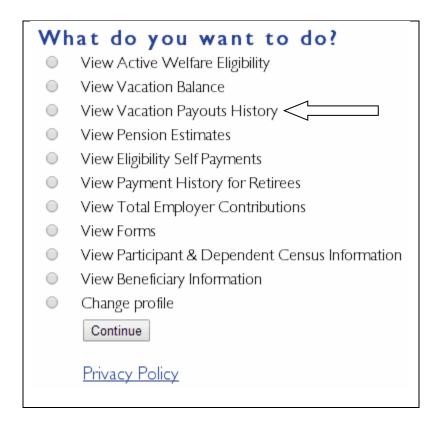
Click here to return to the Main Menu.

Definitions -

- Period Ending The ending date of the quarter represented by the contribution
- Employer The employer that is associated with the contribution
- Reg Hours The regular hours worked
- OT Hours The overtime hours worked
- Rate Determines that contributions amount. Can be calculated by dividing the contribution amount by Reg Hours.
- Contribution The contribution amount that is calculated by the rate. This rate can be determined by dividing the contribution amount by hours.

View Vacation Payouts History

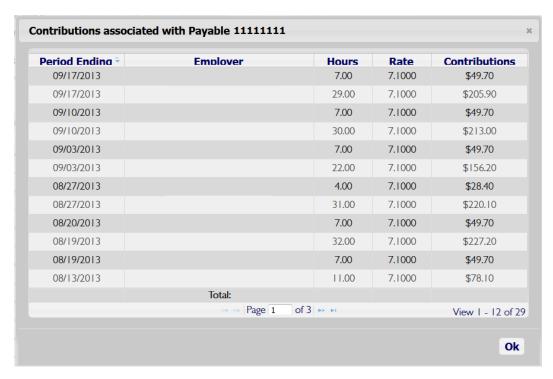
To view your Vacation Balance, please select the "View Vacation Payouts History" option on the Main Menu and click on the *Continue* button.



You will then be presented with the Vacation Payouts History page. It consists of the Paid Date, Period Ending Date, Payable Number, Check Number, Status, Hours, Gross, and Net of each payable.

Vacation Payouts History This information is based on current data as of 3/12/2014 8:49 AM and subject to change. Click on a payable number to view the contributions made for that payout. Paid Date 🐤 **Period Ending** Payable Number **Check Number** Status Hours Gross Net • 03/06/2014 12/31/2013 1111111 534.00 3791.42 3791.42 11111111 CLEAR 11/25/2013 09/30/2013 467.00 3315.70 3315.70 09/04/2013 06/30/2013 CLEAR 469.00 3329.90 3329.90 05/31/2013 03/31/2013 400.00 CLEAR 2835.68 2835.68

Clicking on any clickable Payable Number will present you with another grid display of contributions associated with the payable number. (Shown below)

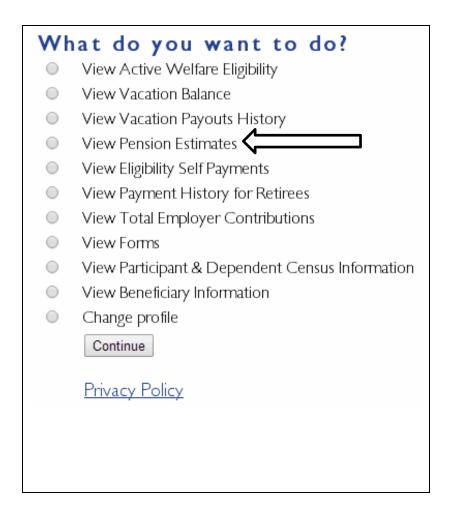


Definitions -

- Paid Date The paid date of the check, and the Transaction Date of the ACH Transaction.
- Period Ending The ending date of the quarter represented by the payout.
- Payable Number The number of the payable that is auto-assigned by the system
- Check Number The number of the check that is auto-assigned by the system
- Status Populated with a "C". The "V", "S" and "R" values are user-entered and will indicate whether the payment was voided, stopped or refunded, respectively.
- Hours Total amount of hours represented in the payout
- Gross This is the Gross Amount of the payment
- Net This is the amount of the payment after deductions

View Pension Estimates

To calculate your Pension Estimate, please select the "View Pension Estimates" option on the Main Menu and click on the *Continue* button.



After clicking on the *Continue* button, you will see some language regarding the Pension Estimate. You may enter in a projected retirement date to adjust the pension estimate or you may leave it blank and click Submit.

Pension Estimate	
To obtain a Pension estimate using default retirement information, click the Submit button below.	Click to download forms:
If you choose to use the default date, the following explains how that date is determined: • If you are a pensioner, the default date equals your pension effective date • If you are under 55, the default date equals the first day of the month following your 55th birthday • If you are over 55 but under 65, the default date equals the first day of the month following your 65th birthday	Pension Application Package Pension FWT Form Pension Stop Payment
If you are over 65, the default date equals the first day of the month following today's date	Form Pension Stop Payment
You may optionally enter your own projected effective date of retirement below to adjust your pension estimate accordingly.	Form (Officers)
Effective Date of Retirement (MM/DD/YYYY)	
Submit	
All pension estimates are for informational use only and do not guarantee the benefits, correctness of informat could be available at the time of retirement. Credits listed have not been approved and are subject to modifica Board of Trustees at the time that a formal application for Pension is reviewed.	

Pension Estimate is a feature that instantly calculates and displays all applicable and eligible Pension benefit information for a given Participant based on the effective date entered.

All pension estimates are for informational use only and do not guarantee the benefits, correctness of information or full range of options that could be available at the time of retirement. Credits listed have not been approved and are subject to modification and/or approval by the Board of Trustees at the time that a formal application for Pension is reviewed.

Once you submit the Pension Estimate you will be presented with a Pension Estimate PDF in a new window of your web browser.

NYC DISTRICT COUNCIL OF CARPENTERS PENSION FUND 395 HUDSON STREET NEW YORK, NY 10014 (800) 529-3863

FEBRUARY 12, 2014 PAGE NUMBER 1

TEST MEMBER UNIQUE MEMBER ID : DATE OF BIRTH :

Dear Participant:

This statement shows the Pension Credit you have accrued in the NY City D.C. Carpenters Pension Fund. Please review the information shown below and notify the Pension Fund office if you have any questions.

PLAN	HOURS	CONTRIB	BENEFIT	RECIP	BENEFIT I	DENEETE	++177201	ring**	
YEAR	WORKED	AMOUNTS		CREDITS		AMOUNTS	CRED/		
2000	745.00	3657.96	.00		1.35%		.50	.50	
2001	1833.50	9470.50	.00		1.35%	\$127.85	1.00	1.50	
2002	1412.00	7894.94	.00		1.35%	\$106.58	1.00	2.50	
2003	1003.50	6059.17	.00		1.35%	\$81.80	1.00	3.50	
2004	601.00	4030.94	.00		1.35%	\$54.42	.50	4.00	
2005	354.50	2712.66	.00		1.35%	\$36.62	.25	4.25	
2006	832.50	4857.38	.00		split	\$60.04	.50	4.75	
2007	1564.50	13047.01	.00		1.00%	\$130.47	1.00	5.75	VEST
2008	1675.00	13425.95	.00		1.00%	\$134.26	1.00	6.75	
2009	408.50	3394.12	.00		1.00%	\$33.94	.25	7.00	
2010	1475.50	13980.58	.00		1.00%	\$139.81	1.00	8.00	
2011	333.00	3294.33	.00		1.00%	\$32.94	.25	8.25	
2012	1049.00	12363.69	.00		1.00%	\$123.64	1.00	9.25	
2013	1818.00	21462.64	.00		1.00%	\$214.63	1.00	10.25	
Total:	15105.50	119651.87	.00			\$1326.38		10.25	

Note: Your benefits are 100% Vested as of this date.

Definitions -

- Plan Year The specified year of the plan
- Hours Worked The amount of hours worked in the specified plan year
- Contrib Amounts The amount contributed to the pension fund for that plan year
- Benefit Credits The amount of credits earned in that plan year. Used to calculate pension for service before 1999.
- Recip Credits The amount of reciprocal credits earned in that plan year
- Benefit Rates The rate that is used to calculate the benefit amount based on employer contributions
- Benefit Amount- The amount that has been earned for the specified plan year.
- Vesting Cred/Totals The total amount of vesting credits earned in the plan year and the total amount of vesting credits that have been earned to date

View Eligibility Self Payments

To view your Eligibility Self Payments, please select the "View Eligibility Self Payments" option on the Main Menu and click on the *Continue* button.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments ✓ View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, you will be given the option of either viewing COBRA, Retiree Premiums, Self-Payments/Buying Hours, or All.

Eligibility Self-Payments

Select Payment Type:

- I. COBRA
- 2. Retiree Premiums
- 3. Self-Payments/Buying Hours
- 4. <u>All</u>

Click here to return to the Main Menu.

If you have Eligibility Self-Payments on file, you will be presented with a grid displaying Coverage Month, Receipt Date, Receipt Number, Receipt Type, Check Number, Billed Amount, and Receipt Amount.

Eligibility Self-Payments

This information is based on current data as of 2/12/2014 9:59 AM and subject to change.

 $\textbf{Receipt Types} : \texttt{CO} = \texttt{COBRA} \mid \texttt{SP} = \texttt{Self-Payment/Buying Hours} \mid \texttt{RP} = \texttt{Retiree Premium}$

Coverage Mont	Receipt Date	Receipt Number	Receipt Type	Check Number	Billed Amount	Receipt Amount
06/2012	05/29/2012		СО		\$ 1192.45	\$ 1192.45
05/2012	04/23/2012		СО		\$ 1416.46	\$ 1416.46
04/2012	03/27/2012		СО		\$ 1416.46	\$ 1416.46
03/2007	02/26/2007		СО		\$ 1131.79	\$ 1131.79
02/2007	01/23/2007		со		\$ 1131.79	\$ 1131.79
01/2007	01/02/2007		СО		\$ 1131.79	\$ 1131.79
12/2005	12/02/2005		со		\$ 1138.71	\$ 1138.71
11/2005	10/28/2005		СО		\$ 1138.71	\$ 1138.71
10/2005	09/30/2005		СО		\$ 1138.71	\$ 1138.71
09/2005	08/24/2005		СО		\$ 1138.71	\$ 1138.71
08/2005	07/22/2005		со		\$ 1138.71	\$ 1138.71
07/2005	06/28/2005		СО		\$ 1138.71	\$ 1138.71
06/2005	05/20/2005		со		\$ 1138.71	\$ 1138.71
05/2005	04/27/2005		СО		\$ 1138.71	\$ 1138.71
04/2005	04/08/2005		со		\$ 1138.71	\$ 1138.71
			□ ≪ Page 1	of I 🄛 ы		View 1 - 15 of 15

Definitions -

- Coverage Month The month in which you will receive coverage
- Receipt Date The date the payment was received
- Receipt Number A system generated receipt number to uniquely identify the receipt
- Receipt Type
 - o CO Cobra
 - o SP Self-Payment/Buying Hours
 - o RP Retiree Premium
- Check Number The check number of the receipt
- Billed Amount The amount billed based on the rate assigned to Cobra, Self-Payment/Buying Hours, or Retiree Premiums.
- Receipt Amount The amount that was received

View Payment History for Retirees

If you are a retiree and wish to view your Payment History, you may do so by selecting "View Payment History for Retirees" on the Main Menu and clicking the *Continue* button.

Wh	nat do you want to do?
	View Active Welfare Eligibility
	View Vacation Balance
	View Vacation Payouts History
	View Pension Estimates
	View Eligibility Self Payments
	View Payment History for Retirees
	View Total Employer Contributions
	View Forms
	View Participant & Dependent Census Information
	View Beneficiary Information
	Change profile
	Continue
	Privacy Policy

After clicking on the *Continue* button, you will be directed to the "Payments History for Retirees" page. On this screen you can click the *Submit* button.



If you are a retiree you will be presented with your Payment History PDF in a new window in your web browser.

	FIT FUNDS CK REGISTER	FROM	7/01/1996 TO	2/12/2014					DATE: 2/12/ PAGE:	2014
PAYMENT	PAYMENT	PAYEE	PAYEE	GROSS	FEDERAL				NET	CHECK
NRR	DATE	NUMBER	NAME		WITHHOLD StateTax	CityTax	Medical	Other	AMOUNT	NBR
	9/01/1996			141.98					141.98	
	9/01/1996			283.96					283.96	
	10/01/1996			141.98					141.98	
	11/01/1996			141.98					141.98	
	12/01/1996			141.98					141.98	
	1/01/1997			141.98					141.98	
	2/01/1997			141.98					141.98	
	3/01/1997			141.98					141.98	
	4/01/1997			141.98					141.98	
	5/01/1997			141.98					141.98	
	6/01/1997			141.98					141.98	
	7/01/1997			141.98					141.98	
	8/01/1997			141.98					141.98	
	9/01/1997			141.98					141.98	
	10/01/1997			141.98					141.98	
	11/01/1997			141.98					141.98	
	12/01/1997			141.98					141.98	
	1/01/1998			141.98 141.98					141.98	
	2/01/1998								141.98	
	3/01/1998			141.98 141.98					141.98 141.98	
	4/01/1998 5/01/1998			141.98					141.98	
	6/01/1998			141.98					141.98	
	7/01/1998			141.98					141.98	
	8/01/1998			141.98					141.98	
	9/01/1998			141.98					141.98	
	7/01/2001			141.98					141.98	
	8/01/2001			141.98					141.98	
	9/01/2001			141.98					141.98	
	10/01/2001			141.98					141.98	
	11/01/2001			141.98					141.98	
	12/01/2001			141.98					141.98	
	1/01/2002			141.98					141.98	
	2/01/2002			141.98					141.98	
	3/01/2002			141.98					141.98	
	4/01/2002			141.98					141.98	
	5/01/2002			141.98					141.98	
	6/01/2002			141.98					141.98	
	7/01/2002			141.98					141.98	
	8/01/2002			141.98					141.98	
	9/01/2002			141.98					141.98	
	10/01/2002			141.98 141.98					141.98 141.98	
	12/01/2002			141.98					141.98	
	1/01/2002			141.98					141.98	
	2/01/2003			141.98					141.98	
	3/01/2003			141.98					141.98	
	4/01/2003			141.98					141.98	
	5/01/2003			141.98					141.98	
	6/01/2003			141.98					141.98	
	7/01/2003			141.98					141.98	
	8/01/2003			141.98					141.98	

Definitions -

- Payment Nbr The number of the payment generated by the system
- Payment Date The date the payment was made
- Payee Number The number of the payee that is generated by the system
- Payee Name The name of the payee
- Gross Amount The gross amount the pensioner receives per pay period
- Federal Withhold Federal withholding amount
- State Tax State withholding amount
- City Tax City withholding amount
- Medical The amount of the welfare premium deduction
- Other The amount of any other deductions not previously listed
- Net Amount The net amount the pensioner receives per pay period
- Check Nbr The check number of the payment generated by the system

View Total Employer Contributions

If you wish to view your Total Employer Contributions, you may do so by selecting "View Total Employer Contributions" on the Main Menu and clicking the *Continue* button.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, grid will be presented to you listing all of your Total Contributions History.

Total Contributions History This information is based on current data as of 3/6/2014 13:11 PM and subject to change. Contributions highlighted in red are benefit shortages. **Period Ending** Employer OT Hours Billed **Reg Hours** Received 01/21/2014 00.0 32.00 \$1378.56 \$1378.56 01/14/2014 \$344.64 \$344.64 8.00 0.00 01/07/2014 700 00.0 \$30156 \$30156 12/31/2013 00.0 \$603.12 \$603.12 14.00 12/24/2013 7.00 0.00 \$30156 \$30156 12/22/2013 2.00 0.00 \$86.16 \$86.16 12/17/2013 4.00 \$172.32 \$172.32 0.00 12/15/2013 18.00 00.0 \$0.00 \$0.00 12/15/2013 16.00 00.0 \$689.28 \$689.28 12/14/2013 00.8 00.0 \$344.64 \$344.64 Total: \$4221.84 # Filter View 1 - 10 of 326 of 33 ▶> ▶I 10 ▼

Definitions -

- Period Ending The ending date of the quarter represented by the contribution
- Employer The employer that is associated with the contribution
- Reg Hours The regular hours worked
- OT Hours The overtime hours worked
- Billed The contribution amount that has been billed
- Received The contribution amount that has been received from the employer
- Benefit Shortages If the contribution is considered to be part of a "benefit shortage" it will be highlighted in red. If the employer has not reported your beneits, a benefit shortage is created and credit is given for Pension and Health & Welfare so coverage is not lost. Once the employer reports and pays, the benefit shortage is closed.

View Forms

If you wish to view all the forms available to download and fill out, you may do so by selecting "View Forms" on the Main Menu and clicking the *Continue* button.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, a list of all forms will be displayed. Please keep in mind you will need Adobe Reader to view these views. You can get Adobe Reader at http://get.adobe.com/reader/

Member Forms

Beneficiary Card

Beneficiary Card - Officers

Benefit Hours Shortage Report

Change of Address Form

<u>Dependent Enrollment Form</u>

Disability Pension Application Package

Empire Claim Form

Pension Application Package

Pension FWT Form

Pension Stop Payment Form

Pension Stop Payment Form - Officers

Vacation Stop Payment Form

Weekly Disability Form

Click here to return to the Main Menu

View Participant & Dependent Census Information

If you wish to view all the census information for you and/or dependents on file you may do so by selecting "View Participant & Dependent Census Information" on the Main Menu and clicking the *Continue* button.

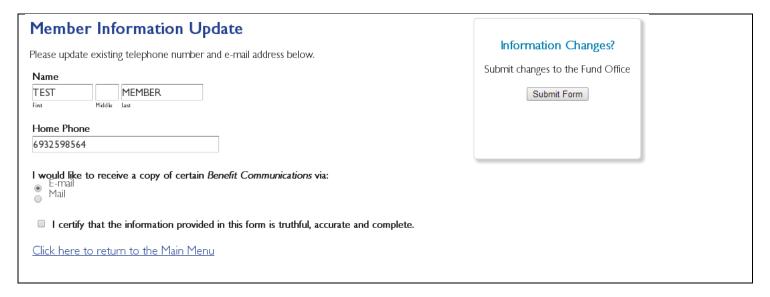
Note: Terminated dependents will not appear on i-site.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information < View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, you will be presented a page where you can view all of your census information that is on file. If you have any dependents on file you may view their information as well. They will be listed in the "View Information for:" box on the right hand side of this page.

Member Information	View Information for:	
Help save resources and go green!	TEST MEMBER	
You can choose not to receive a paper coinstead receive these documents via erensure that you receive information about		
Click here to update your e-mail prefe	erences.	
	Profile/Registration page is only used for that you have lost your password and need	
Has your information changed?		
	irth certificate to the Fund Office. To change hange of Address/Email Form (must be	
your address and/or email, fill out the unotarized) or come into the Fund Office. Name TEST MEMBER First Middle Last		
notarized) or come into the Fund Office. Name TEST MEMBER	UBC / ID#	
notarized) or come into the Fund Office. Name TEST Middle Last	UBC / ID#	
Name TEST First Middle Last Date of Birth	UBC / ID#	
Name TEST First Middle Last Date of Birth Address	UBC / ID#	
Name TEST Middle Last Date of Birth Address 123 TEST AVE	UBC / ID#	
Name TEST Meddle Last Date of Birth Address 123 TEST AVE Street Address		
Name TEST Middle Last Date of Birth Address 123 TEST AVE Strest Address Address Line 2	UBC / ID# NJ State / Province / Region	
Name TEST Middle Last Date of Birth Address 123 TEST AVE Street Address Address Line 2 TESTERVILLE	NJ	
Name TEST Middle Last Date of Birth Address 123 TEST AVE Streset Address Address Line 2 TESTERVILLE City 08086 Postal / Zip Code	NJ State / Province / Region	
Name TEST Middle Last Date of Birth Address 123 TEST AVE Streat Address Address Line 2 TESTERVILLE City 08086	NJ	

By clicking on the *Click here to update your e-mail preferences* button, you will be presented with a page where you can update your phone number and/or communication preference that is on file. If you select email, future correspondence from the Funds will be sent via email provided there is no requirement for the communication to be mailed. You must check the certification box before clicking "Submit Form" on the right side of the page.

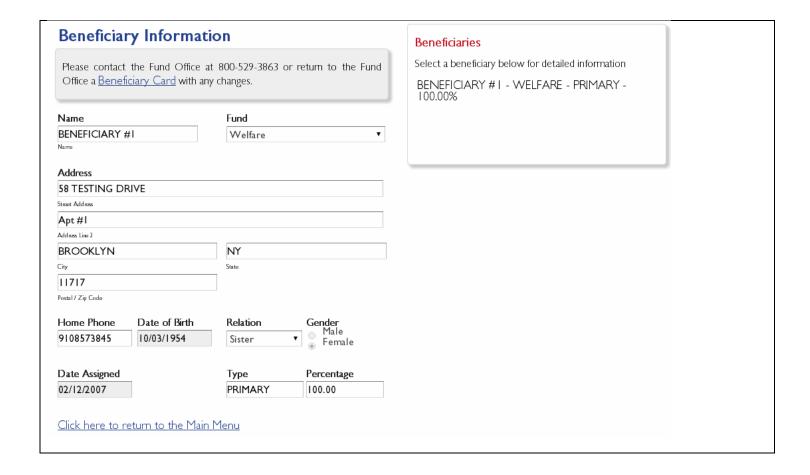


View Beneficiary Information

If you wish to view all the beneficiary information for your beneficiaries on file you may do so by selecting "View Beneficiary Information" on the Main Menu and clicking the *Continue* button.

What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, you will be presented a page where you can view all of the beneficiary information that is on file. If you have multiple beneficiaries on file you may view their information as well. They will be listed in the "Beneficiaries" box on the right hand side of this page.



Change Profile

If you wish to change your email address (only used to retrieve your password), password, or security question you may select "Change profile" on the Main Menu and clicking the *Continue* button.

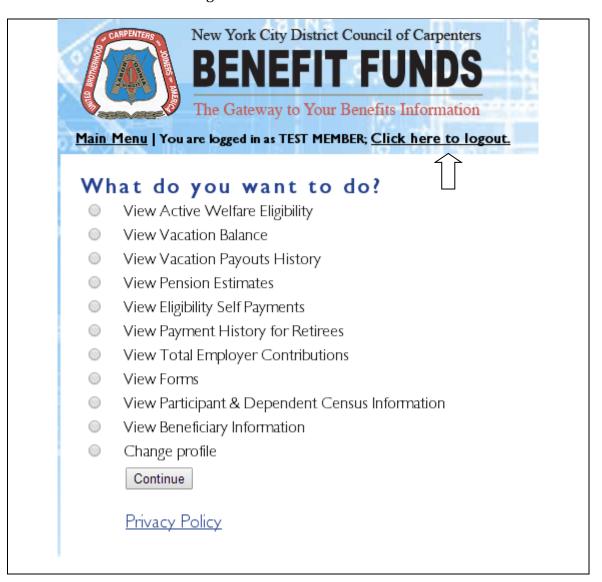
What do you want to do? View Active Welfare Eligibility View Vacation Balance View Vacation Payouts History View Pension Estimates View Eligibility Self Payments View Payment History for Retirees View Total Employer Contributions View Forms View Participant & Dependent Census Information View Beneficiary Information Change profile Continue Privacy Policy

After clicking on the *Continue* button, you will be presented a page where you can change any information as mentioned above. In order to change any information on this page, you must enter in your current password.

Registration Page Please fill out the following information to complete the registration process. Filling out should you forget it in the future.	t this information will enable you to retrieve your password							
In the event you do forget your password, please click on the "Forgot Your Password" link on the login page and follow the instructions. Once your identity is verified, a temporary password will be sent to the e-mail address you have provided below. After you log in with the temporary password, you will be able to select a new password. If you do not have an e-mail address please contact the NYCDCC Benefit Funds Call Center at 212-366-7300 and ask for a password reset.								
The i-Site email address collected below is only used for sending temporary passwords have lost your password and need to re-gain access to the site. To change your e-mail Member Services at 800-529-3863 or fill out the Update Phone Number Form on	address that is on file with the Fund Office, please contact							
Help save resources and go green! You can choose not to receive a paper copy of cer documents via e-mail. This will help conserve resources and ensure that you receive in to opt-in								
NOTE: In order to make changes on this page, you need to enter your password in the	e "Current Password" field, below.							
Email address Confirm Email	Want to change your password? Your password must be 8 characters and							
Current password	should contain 6 numeric 2 alpha characters.							
New password								
Confirm password								
Question What is your first pet's name?								
Answer								
Submit								

Logging Out

When you have completed all processing on the website, it is important to remember to log out. To do this, please click on the "Click here to logout" link above the Main Menu.



Questions and Comments

If you have any questions or comments regarding the website, please contact the NYCDCC Benefit Funds Call Center at 212-366-7300.

Copy of the Terms of Use

1. We grant you a limited right to use the Site.

- You may use the Site only for your personal use and only in accordance with this User Agreement and the Plan and/or Trust Agreement. In the event of a conflict between the terms of this User Agreement and the terms of the Plan and/or Trust Agreement, the terms of the Plan and/or Trust Agreement will govern.
- Your right to use the Site is subject to your agreement to abide by this User Agreement in its entirety, as well as any other rules, procedures, policies, terms or conditions that govern all or any portion of the Site.
- At any time and for any reason we may revoke your right to use the Site or any portion of the Site.
- You may not transfer your right to use the Site.
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 Content and some of the assumptions, formulas, algorithms and other data that impact the
 Content may be inaccurate, outdated or otherwise inappropriate.
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 - you have not and you will not enter into any agreement or perform any act which might contravene the purposes and/or effects of this User Agreement; and
 - you will not delete any Content on the Site.
- YOU AGREE THAT WE ARE NOT LIABLE FOR ANY ACTION YOU TAKE OR ANY DECISION YOU MAKE IN RELIANCE ON ANY CONTENT.

6. If we provide you with a password, you must keep it confidential.

- You will receive a password to access certain restricted areas of the Site, such as to review account information.
- You are solely responsible for maintaining the confidentiality and security of your password.
 You may not disclose your password to any third party.
- You accept full responsibility for any use of your password.
- You must notify Carpenters immediately of any actual or suspected loss, theft or unauthorized use of your password or of your account.
- We are not obligated to inquire as to the authority or propriety of any use of or action taken under your password. We will not be responsible for any loss to you that arises from such use or action or from your failure to comply with these provisions.

7. We are not responsible for information on any third party web site that is accessible from or is connected by hyperlink to the Site.

- If you access any third party web site through the Site or otherwise, you do so at your own risk.
- Hyperlinks to or from the Site do not constitute third party endorsement, sponsorship or affiliation of, with or by us.

8. We respect your privacy.

 Personal nonpublic information that we gather from you will be governed by our Privacy Policy.

9. We have the right to monitor and record activity on the Site and respond as we deem appropriate.

- We may monitor and record activity on the Site for any reason or for no reason.
- We may investigate any complaint or reported violation of our policies.
- We may report any activity that we suspect may violate any law or regulation to regulators, law enforcement officials or other persons or entities that we deem appropriate.
- We may issue warnings, suspend or terminate use of the Site, deny access to all or part of the Site or take any other action that we deem appropriate.

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- o All Content is for informational purposes only.
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- Carpenters does not provide accounting, tax or legal advice and our employees are not authorized to give such advice. You should consult with your own advisors, accountants or attorneys regarding your individual circumstances and needs.

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- WE DISCLAIM ALL REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, OF ANY KIND WITH RESPECT TO THE SITE AND THE CONTENT INCLUDING WARRANTIES OF - MERCHANTABILITY.
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 - NON-INFRINGEMENT OF INTELLECTUAL PROPERTY AND PROPRIETARY RIGHTS.
- WITHOUT LIMITING OUR GENERAL DISCLAIMER, WE DO NOT WARRANT THE AVAILABILITY, ACCURACY, COMPLETENESS, TIMELINESS, FUNCTIONALITY, RELIABILITY, SEQUENCING OR SPEED OF DELIVERY OF THE SITE OR THE CONTENT.

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- IN NO EVENT WILL WE OR ANY OF OUR AFFILIATES, AGENTS OR EMPLOYEES BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES HOWEVER CAUSED ARISING OUT OF THIS USER AGREEMENT, THE SITE, THE CONTENT, THE INABILITY TO USE THE SITE OR THE CONTENT OR TRANSACTIONS ENTERED INTO THROUGH THE SITE.
- OUR LIABILITY IS LIMITED EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY
 OF THE DAMAGES THAT YOU SUFFER OR IF ANY REMEDY YOU DO HAVE FAILS OF
 ITS ESSENTIAL PURPOSE.

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- THE TERMS OF THIS USER AGREEMENT ARE NOT INTENDED TO CONFLICT WITH OR SUPERCEDE THOSE OF THE PLAN AND/OR TRUST AGREEMENT OR ANY OTHER AGREEMENT BETWEEN YOU AND CARPENTERS. THIS USER AGREEMENT SHALL RUN CONCURRENTLY WITH ANY SUCH OTHER AGREEMENTS WITH RESPECT TO THE SUBJECT MATTER CONTAINED IN EACH.

13. You will be responsible for any liability we have that arises out of your breach of this User Agreement or your use of the Site.

- You agree to indemnify, defend and hold harmless Carpenters and its affiliates, agents, employees and third party sources from and against any and all suits, losses, claims, demands, liabilities, damages, costs and expenses (including reasonable attorneys' fees) that arise from or relate to your use of the Site,
 - your breach of this User Agreement or any representation, warranty or covenant made by you in this User Agreement, or
 - your violation of any applicable law, statute, ordinance, regulation or of any third party's rights.
- Carpenters and its affiliates have the right but not the obligation to participate in any defense or settlement. If Carpenters or one or more of its affiliates chooses to participate, each party must pay for its own attorneys' fees. This obligation survives the termination of this User Agreement.

14. This User Agreement is Governed by the Substantive Provisions of New York State Law.

- This User Agreement will be deemed to have been made in the State of New York.
- This User Agreement will be construed in accordance with the laws of the State of New York without giving effect to conflicts of law principles.

15. You will be bound by revised versions of this User Agreement that we post on the Site or send to you.

- We may modify the terms of this User Agreement or any of the policies or guidelines governing the Site, at any time and in our sole discretion.
- We will post the modified User Agreement on the Site. We may also provide written notice to you through electronic or postal mail.
- o The modifications will be effective immediately upon posting unless we indicate otherwise.
- Your use of the Site indicates your full acceptance of this User Agreement in its then-current form each time you use the Site.

16. You are bound by certain other general conditions.

- We may assign this User Agreement in whole or in part at any time without your consent. You may not assign this User Agreement or delegate any of your obligations under this User Agreement. Any purported assignment of this User Agreement in violation of its terms is void.
- If any provision of this User Agreement is found invalid or unenforceable, that provision shall be enforced to the maximum extent possible and the remaining provisions of the User Agreement shall remain in full force and effect.